

The 10 Most Frequently Asked Questions About Our Mother's Morning Out Ministry.

Whether you are a first-time mom or are bringing your fourth child, you are likely to have some questions about how our Mother's Morning Out Program runs. The following is a short question-answer list that hopefully will lessen your anxiety and make this transition to "school" an easy one.

1. *What do I need to send with my child?*

Send a lunch, drink(s), change of clothes, diapers, wipes and a "lovey" if needed. Label ALL of these items.

2. *What do the children do while they are here?*

Play, play, play! We believe learning through play is what little ones do best! We help this to occur by "teaching" through crafts, songs and rhymes, pretending with the children, creating a variety of play centers and offering both indoor and outdoor play opportunities. Each month we have a theme that includes a color, a shape and a verse. Crafts, decorations, songs and playtime will all reemphasize this theme. Also, check out the posted daily classroom schedule and monthly lesson plan.

3. *Since we're part of MMO, are we automatically on the First Presbyterian Academy K2 (preschool)?* No. You need to complete a form (available at www.firstpresbyterianacademy.org). Call 235-0122 if you have questions. ASAP ☺

4. *When is tuition due and how is it calculated?*

Tuition is due the first day of each month (Sept. – May). **A late fee will be applied after the tenth of each month.** We do offer automatic withdrawal if you are interested in simplifying your bill paying!

Tuition is calculated by adding all the days (36 Tuesdays, for example) we're open during the school year, multiplying it by the daily rate of \$25/day and then by dividing by the nine months we attend. This answer is the monthly tuition fee (for Tuesdays). The benefit of doing our billing this way is that you pay the same amount each month and we can budget the same income each month. $36 \times \$25/9 = \$80.00/\text{month}$

*Refer to the 2011-2012 Tuition Chart for exact amounts

5. *What are the class sizes?*

In our infant room, we have a ratio of 1:3. In the toddler rooms, our ratio is 1:5. In all cases, we have our own requirement of at least 2 childcare providers at all times in each room.

6. *What should they wear?*

Play clothes!!! And bring a jacket/coat when it begins to cool off outside.

7. *What are the hours?*

We are ready to care for your child at 9:00 am and close at 2:00 pm. Your promptness is greatly appreciated, since many of us have children waiting for us, too.

8. *When are you open and when are you closed?*

We operate Monday – Thursday during the school-year and Tuesday-Thursday in the summer program. Please refer to our 2011-2012 calendar on the last page of your MMO Handbook for exact holiday closings. Also, note the inclement weather procedures. This information is also available on our webpage at www.firstpresgreenville.org/mmo.htm

9. *What are the training requirements of the staff?*

Because we are a registered child care facility, we follow state requirements. Each employee must take 15 hours of continuing education in Early Childhood each year. These hours include Child Growth and Development, Curriculum and Blood Borne Pathogens. The Director takes 20 hours of training per year. Our staff is also certified in CPR, First Aid and Stewards of Children (child protection).

10. *Do I still pay even when my child misses a day?*

Simply put, yes. We count on you to commit to your day(s) each month. Your child will eventually miss a day due to travel or illness. When this happens, it really helps if you notify us as soon as possible so that we can offer your "spot" to another child. Then, in turn, you may possibly do a make-up day at no additional charge when someone else is out. DO NOT make your own "switching" arrangements with another parent. We often have someone who has been waiting for a make-up day! We also must be certain we do not exceed our DSS ratio guidelines.

Please do not hesitate to ask if you have further questions!

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