

Summer@ 1st Handbook

Summer @ 1st is a summer camp ministry that daily points children to our Lord and Savior through worship, Bible lessons, play and discipleship while having FUN!

REGISTRATION: Register online at www.firstpresgreenville.org. An email confirmation will be sent to you upon completion of the entire registration process. Unfortunately we are unable to accept registrations over the phone or by fax.

TUITION INCLUDES: All camp activities plus one t-shirt per camper for the summer and lunch on Fun Fridays. *There might be additional fees if choosing field trips.

CLOTHING: Campers should come ready to play hard, have fun and get dirty. For safety, no sandals please. Each day they will need to wear their camp shirt. This helps identify the different age-groups. Fun Friday campers will need to bring a bathing suit, change of clothes, towels and sunscreen in a re-sealable bag. Make sure your child's name is on EVERYTHING he or she brings to camp. We provide bibs for infants and toddlers. Feel free to send lovies.

LUNCH: Campers bring lunch packed in an insulated lunchbox Monday through Thursday. Fun Fridays are always pizza day for rising K4-6th graders! Campers must have a refillable water bottle every day. Summer@ 1st enforces a strict NO NUT policy for the safety of our campers with allergies. There are refrigerators available in our infant and toddler classrooms. Be sure all cups and bottles are labeled and that all bottles have lids.

DROP-OFF/PICK-UP

Infants & toddlers

- Infants and toddlers need to be walked into the nursery area daily. We must keep the pull-through drive under the portico clear, so we ask that you park in a legal parking space and enter by the flagpole.

Twos & threes

- Rising 2's and 3's may be dropped off in the *right-hand* carpool lane of the driveway entering from Washington Street.

Fours through 6th graders

- Rising 4's and older may be dropped off in the *Left-hand* carpool lane of the driveway entering from Washington Street.

What if I have children in multiple age groups?

- Parents with children in both age groups should use the *Right lane ONLY*.
- If you have a child age 2 or older, as well as a child in nursery, please drop off in the carpool line first before parking to bring in the baby. In the afternoon, reverse this process by picking up the baby first and then pulling around to join the carpool line.

CARPOOL GUIDELINES

- Carpool drop off is between 8:45 am and 9:00am. Staff will assist you. Those two and older who arrive after this time will need to be escorted by their parent to the Academy office in the white brick building. Classes often take off for their first activity promptly at 9:00 and will not be in the classroom. The administrator at the office will assist you in locating the class.
- On your child's first day, we ask that you walk him/her to their classroom to meet the camp counselors.
- All families with children using the carpool lanes will be given a carpool number to display in their car.
- The carpool line will NOT operate the morning of June 3 since that is the first day of camp.
- Afternoon carpool starts at 2:00pm. It begins the first day.
- The carpool line is *One-Way*.
- Law prohibits us from fastening seatbelts. We will help put your child/children in your car and then ask that you pull into a parking space in our lot to buckle seatbelts.
- Remain in your car in the carpool line. Getting out of your vehicle holds up the entire line and poses a safety risk.

These steps will keep the line flowing smoothly and safely.

CAMP DETAILS: Camp runs 9:00am–2:00pm. Monday through Friday.

Weekly early stay (7:30–9:00am)

EARLY STAY: Early stay begins at 7:30am.

- All early stay campers need to enter through the Academy office door in the white brick building for early stay. At this early hour, this is the only entrance that is staffed.

Choose the week(s) your child will attend.

Session 1: June 3-7

Session 2: June 10-14

Session 3: June 17-21

Session 4: June 24-28

CLOSED July 1-5

Session 5: July 8-12

Session 6: July 15-19

Session 7: July 22-26

FINANCIAL INFORMATION: Summer tuition may be paid in full or spread out up to 4 payments. (March through June) These payments are selected during registration. All tuition is due by the 1st business day of each month. Your account will be drafted automatically on these dates. Tuition in full must be paid by June 1st.

What is the cost of camp?

Registration Fee: \$25 (non-refundable)

Sibling Discount: 20% off tuition for each additional child

Tuition may be paid in full or spread out up to 4 months (March-June). This must be selected during the enrollment process.

3 months to 4 yrs old	<u>Camp</u>	<u>Early Stay</u>
Tuesday, Thursday	\$75/week	\$20/week
Monday, Wednesday, Friday	\$115/week	\$30/week
Monday through Friday	\$190/week	\$50/week
Rising K5 through 6th grade		
Monday through Friday	\$190/week	\$50/week

*Session 1 Costs: 1st grade- rising 6th grade FRIDAY ONLY (June 7th) \$38.00

**Session 4 Costs: K-5- rising 6th grade Mon-Thurs. 9-2pm + Fun Friday \$100.00

Do you offer Financial Aid?

Financial aid is available to families who otherwise would not be able to send their child to camp. The last day to apply for financial aid to Summer@1st will be **March 31**. Apply early, funds are limited! Please email summer@firstpresgreenville.org if you are interested in financial aid.

REFUND/CHANGE/CANCELLATION POLICIES: All registrations fees are non-refundable. Any changes or cancellations after registration will incur an additional \$25.00 fee. **No refunds will be issued after June 1st.** Any Electronic Checks (ACH) returned for insufficient funds will also incur a \$25 fee.

REGISTRATION REQUIREMENTS: \$25 Registration fee (non-refundable). Completed Summer Registration Forms and releases, and South Carolina Certificate of Immunization (from your pediatrician). We cannot accept immunization records from out-of-state. All of these will be submitted for your child to attend camp.

BEHAVIOR/DISCIPLINE POLICY: The Summer@ 1st Ministry believes that each child is a gift from God. We encourage all children to treat each other with kindness. In order to maintain a safe and kind atmosphere, the staff uses positive techniques of guidance such as redirection, positive reinforcement and praise. There is no use of corporal punishment. "Time out" is used in the toddler rooms when necessary 1 minute per year of age (Example- 2 years old = 2 minutes of "time out.") For older campers, the following steps will be taken: warning, timeout (5-10 minutes), sit out of an elective, and finally they will be sent to camp leadership. We will discuss their actions and expect to see a change before they can re-enter their class. Parents will be notified after the camper has been through the disciplinary process. Parents will be contacted if there is a continuous problem of non-participation, bullying, or behavior that is disrespectful to fellow campers or camp staff. They can return to camp the following day as long as they can follow camp rules and act in a Christ-like manner. If issues continue after parents have been contacted, the camper will be sent home for the remainder of the week. If your child is sent home for a disciplinary issue you will not be eligible for a refund for that week. It is our preference to help a child improve behavior and remain in camp, however, in the interest of protecting others, we reserve the right to expel a camper who is a danger to others.

WELLNESS POLICIES: We know you share in our concerns in pursuit of a healthy environment for our children. However, we all have difficulty at times determining when a child should remain at home. A general guideline of "Would I want my child exposed to a classmate who has these symptoms?" is a great place to start. We feel that more specific descriptions of children's symptoms will be helpful. The following information may

be something for you to keep and refer to. We hope that you, as parents, will find this a useful means of assessment.

FEVER: When a child has a fever (above 99.4 taken orally or above 100.4 taken rectally), he should remain at home. If a child develops a fever at camp, he will be sent home. If a child is recovering from an illness, he should be free of fever for at least 24 hours (without fever-reducing medication) before coming to camp.

MEDICATION: When a child has been on an antibiotic for at least 24 hours and is 24 hours fever free, then the child is considered non-contagious to others. Our staff CANNOT administer any type of medication. We may apply diaper ointment if we have your signed permission. We may administer an Epi-pen in case of an emergency if we have a parent's permission and a current prescription.

COLDS/RUNNY NOSE: If a child has a cold, he is contagious and should not come to camp. At times a runny nose may indicate an allergy only. If this is the case, the discharge from the nose is clear. However, if it is yellow or green, infection may be present, and the child should not be brought to camp.

ALLERGIES: Please alert your child's teacher and the Director if your child has allergies. We can label your child's cubby with allergy information and alert staff. If an epi-pen has been prescribed, be sure to provide one. It must be in its original box and within its expiration date.

COUGHS: Coughs can spread infection very easily. If your child is coughing as a result of cold or bronchial infection, he is contagious for as long as the cough is moist or fever persists. If the infection is bacterial and he has been on antibiotics for 24 to 36 hours and has had no fever for at least 12 to 24 hours, then he is not likely contagious. In all cases involving coughs, the child's comfort is a factor in whether to remain at home.

EAR INFECTIONS: Ear infections are frequent in young children. Although they may not be contagious, a child should have completed 24 hours of antibiotic and be comfortable before coming to camp.

SORES: Do not send your child with open, draining sores. Wait until they have scabbed.

DIARRHEA: Diarrhea is defined as four to five bowel movements in an eight hour period. This can be caused by infection, diet, teething, or medication. If a child has diarrhea for any reason, he should not come to camp or parents will be called to come for him if he is already there. Although frequent bowel movements may not represent a contagious condition, the percentage of time that the teacher spends with diapering/bathing is a consideration when there are other children under the teacher's care.

WHAT TO BRING TO CAMP

For children under the age of 3: a change of clothes, labeled and in a re-sealable bag, diapers, 1 container of wipes to share with the classroom, lovies, blankets, pacifier, bottles, drink, lunch, etc. (whatever your child needs to make him/her comfortable). Dress your child for outdoor play and if he walks, be sure he is wearing tennis shoes for playground safety.

For children over the age of 3: a change of clothes, labeled and in a re-sealable bag, lunch each day (*remember we are a nut free facility) and a refillable water bottle. Dress your child for outdoor play and be sure he/she is wearing tennis shoes and their camp shirt *each* day. Fun Friday campers will need a bathing suit (in a re-sealable bag), change of clothes, towel and sunscreen. Make sure your child's name is on EVERYTHING he or she brings to camp.

If your child has a prescription Epi-pen, you should bring it in the original container and be sure an administrator is aware.